

**SPECIAL SUN VALLEY AIR SERVICE BOARD MEETING
SUN VALLEY CITY HALL
81 ELKHORN ROAD
SUN VALLEY, ID
April 9, 2015 – 2:00 P.M.**

Members Present: Dewayne Briscoe – Mayor of Sun Valley
Nina Jonas – Mayor of Ketchum
Fritz Haemmerle – Mayor of Hailey

Members absent: Lawrence Schoen – Chair of Blaine County Commission

Staff present: Sun Valley City Administrator – Susan Robertson
Ketchum City Administrator – Suzanne Frick
Ketchum City Clerk – Sandy Cady

CALL TO ORDER

The Sun Valley Air Service Board meeting was called to order at 2:03 p.m. in Sun Valley City Hall.

PLEDGE OF ALLEGIANCE

Pledge led by Jack Sibbach.

PUBLIC COMMENT

None.

REMARKS FROM THE CHAIR

None.

REMARKS FROM THE BOARD

None.

CONSENT AGENDA

1. Approval of Air Service Board Minutes of January 29, 2015;
2. Receive and File Financials:
 - a. 1% Local Option Tax Report – December 2014 and January 2015;

Mayor Fritz Haemmerle requested the Consent Agenda items be divided for the vote, noting he intended to abstain from the first issue because he was not at the meeting.

Mayor Nina Jonas moved to approve the Air Service Board minutes of January 29, 2015, seconded by Mayor Dewayne Briscoe. A voice vote was taken. All in favor, with Mayor Fritz Haemmerle abstaining. The motion carried.

Mayor Fritz Haemmerle moved to approve the financials, seconded by Mayor Nina Jonas. A voice vote was taken. All in favor. The motion carried unanimously.

ACTION/DISCUSSION

3. Discussion and possible action regarding Caselle database for the Sun Valley Air Service Board;

Ketchum City Clerk Sandy Cady discussed a proposal to purchase an additional Caselle database for the City of Ketchum to use for Air Service Board accounting. She stated the proposal was for a total of \$1,000 – \$500 for the accounts payable database and \$500 for the general ledger database – to be exclusively used for the Air Service Board work. She noted that, if needed, it could wait until the next fiscal year's budget.

Mayor Dewayne Briscoe asked the City Administrators for their opinions on the proposal. Both Suzanne Frick and Susan Robertson agreed it was beneficial but not critical for purchase during the current fiscal year.

Mayor Fritz Haemmerle moved to approve the purchase of the Caselle software database in the amount of \$1,000 using the current fiscal year's budget, seconded by Mayor Nina Jonas. A voice vote was taken. All in favor. The motion carried unanimously.

4. Authorization of Payment of Bills on-hand through April 1, 2015;

Mayor Nina Jonas asked about the bill from Williamson Law Office regarding a contract amendment. Susan Robertson explained that Ned Williamson had researched whether a contract amendment with the Sun Valley Marketing Alliance would be necessary and determined it was not.

Mayor Nina Jonas stated she thought the various cities absorb some of the costs of administering the Board. The Board held a discussion with staff regarding how staff time and other external contract work was billed to the Board. Mayors Dewayne Briscoe and Fritz Haemmerle agreed that administrative costs for running the Board, especially as they relate to attorney fees, should be covered by the Board. The Board decided to place the issue of how administrative costs were handled on an upcoming agenda for further discussion.

Mayor Fritz Haemmerle moved to authorize payment of bills on hand through April 1, 2015, seconded by Mayor Nina Jonas. A voice vote was taken. All in favor. The motion carried unanimously.

EXECUTIVE SESSION

None called.

ADJOURNMENT

Mayor Nina Jonas moved to adjourn, seconded by Mayor Fritz Haemmerle. A roll call vote was taken. All in favor. The motion carried unanimously.

The meeting adjourned at 2:21 p.m.



Dewayne Briscoe, Chair

ATTEST:



Nina Jonas, Secretary/Treasurer