

**SUN VALLEY AIR SERVICE BOARD
MEETING MINUTES
December 6, 2017**

SUN VALLEY COUNCIL CHAMBERS, 2:00 PM

Present: Nina Jonas – Mayor, City of Ketchum
Fritz Haemmerle – Mayor, City of Hailey
Peter Hendricks – Mayor, City of Sun Valley
Larry Schoen – Blaine County Commissioner

Staff: Grant Gager – Finance Director/Internal Services – City of Ketchum
Suzanne Frick – City Administrator, City of Ketchum
Susan Robertson – City Administrator, City of Sun Valley

CALL TO ORDER

Mayor Haemmerle called the meeting to order at 2:02 p.m.

ROLL CALL

Nina Jonas, Fritz Haemmerle, Peter Hendricks and Larry Schoen were present.

PLEDGE OF ALLEGIANCE

Mayor Hendricks led the pledge of allegiance.

PUBLIC COMMENT

No public comment.

REMARKS FROM THE CHAIR

Mayor Haemmerle mentioned that he is happy to be here.

REMARKS FROM THE BOARD

Mayor Hendricks wishes Mayor Haemmerle a speedy recovery and he is glad that he's here as well. He also thanked Mayor Jonas for her service on the Air Service Board, which was echoed by Mayor Haemmerle.

CONSENT AGENDA

- 1. Approval of Sun Valley Air Service Board Minutes of September 27, 2017**
- 2. Receive and File Financials**

Motion to approve the Consent Agenda in full.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Peter Hendricks, Mayor of Sun Valley
SECONDER:	Nina Jonas, Mayor of Ketchum
AYES:	Hendricks, Jonas, Haemmerle

ACTION/DISCUSSION

3. Discussion regarding Board Communities' Administrative Costs

City Administrator Robertson mentioned that each city was asked to explain how they determine their administrative costs. Mayor Haemmerle asked if there was a standard way in which the cities came up with their costs to which City Administrator Robertson mentioned that they all do it slightly differently. Mayor Haemmerle mentioned that he believes fees should be rational. Mayor Hendricks asked about the allocation for a LOT specialist in Ketchum to which Finance Director Gager responded that the burdened amount is \$97,000. Mayor Hendricks noted that the number of Sun Valley businesses listed is similar to what Ketchum receives. Finance Director Gager responded that some filers are annual filers and that January will have more like 1,200 filers and he would argue that the fees are rational; they charge 47% of the specialist's costs. The City of Ketchum will revisit this cost structure in the FY19 budget and Finance Director Gager pointed out that this structure has been in place for years.

Eric Seder, President of Fly Sun Valley Alliance, had a comment. He reminded the Board that it was specifically discussed that there would be no staff and administrative functions would be provided by the cities.

Mayor Haemmerle asked that City Administrator Robertson collect historical data for their review; let's see what promises were made at the time.

Dick Fenton, Treasurer/Secretary of Fly Sun Valley Alliance, had a comment. He mentioned that this came up when the tax was first implemented in the interest of being equitable and getting more dollars to the Air Service Board. He went on to put some context regarding the finances.

Commissioner Schoen had a few comments and asked about the role of the Community Service Officers to which Finance Director Gager mentioned that they use their Officers to make visits to delinquent tax payers.

4. Approval of payment schedules for Fly Sun Valley Alliance and Sun Valley Marketing Alliance for the 2017-2018 fiscal year

City Administrator Robertson briefly went over the history and the reason for this payment schedule.

Motion to approve the payment schedule as proposed on page 17 of the packet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Peter Hendricks, Mayor of Sun Valley
SECONDER:	Nina Jonas, Mayor of Ketchum
AYES:	Hendricks, Jonas, Haemmerle

5. Authorization of payment of bills on-hand through September 21, 2017

Motion to authorize payment of bills on-hand as of September 21, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Nina, Mayor of Sun Valley
SECONDER:	Hendricks, Mayor of Ketchum
AYES:	Hendricks, Jonas, Haemmerle

6. Discussion and action regarding Resolution 2017-01 Setting the Sun Valley Air Service Board Meeting Dates for 2018.

City Administrator Robertson mentioned that we set these dates every year and the dates are similar to last year.

Motion to approve Resolution 2017-01 Setting the Sun Valley Air Service Board Meeting Dates for 2018. Nina.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Peter Hendricks, Mayor of Sun Valley
SECONDER:	Nina Jonas, Mayor of Ketchum
AYES:	Hendricks, Jonas, Haemmerle

7. Discussion of a review and audit of Fly Sun Valley Alliance

Mayor Jonas mentioned that this agenda item is here because she wants an audit -- a more complete review of revenue and expenses. Mayors Hendricks and Haemmerle mentioned that they have no problem with it. Carol Waller, Executive Director of Fly Sun Valley Alliance, mentioned that she has provided information and that they will be sharing their final FY17 when they give their mid-year report. Scott Fortner, Executive Director of Visit Sun Valley, added that he already does a review; it's in their by-laws.

Commissioner Schoen wonders what the statute mentions about this issue because it is a tax issue. He went on to discuss that we have a right to ask for an audit on behalf of the Air Service Board but questions how to audit just a portion of the organization. Mayor Jonas mentioned the section of the JPA that mentions that we can get an audit and went on to question if Sun Valley Company pays their share. Mayor Haemmerle mentions that we should work on the scope of the audit.

Carol Waller mentions that they keep the funds completely separate and Scott Fortner said they do as well.


Mayor Haemmerle asked that Robertson check the contracts and develop a scope of work for an auditor.

Dick Fenton mentioned that it would be good to have some discussion about what level of review the board is talking about. Mayor Haemmerle asked that this come back on the next agenda and Mayor Jonas asked that we also revisit the contracts.

ADJOURNMENT

Motion to Adjourn at 2:57 PM.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Nina Jonas, Mayor of Ketchum
SECONDER:	Peter Hendricks, Mayor of Sun Valley
AYES:	Hendricks, Jonas, Haemmerle



Fritz Haemmerle, Chair



Nina Jonas, Secretary/Treasurer